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Title 22@ Social Security

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Division 1.8@ California Department of Aging

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Chapter 3@ Title III Programs-PSAs and AAAs

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Article 3@ Area Plans

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Section 7300@ Development of the Area Plan

7300 Development of the Area Plan

(a)

Prior to the development of an Area Plan, each AAA shall conduct a needs assessment of the PSA in order to accomplish all of the following: (1) Identify all of the following: (A) The target populations, as specified in Section 7310, within the PSA. (B) The types and extent of existing and potential needs of older individuals in the PSA. (C) The services or resources existing within the PSA that are available for addressing the needs identified in (2), as well as existing constraints, such as any of the following: 1. The service(s) is not readily available because the resource providing the service has a waiting list. 2. The service(s) is only available in certain geographical areas within the PSA. 3. The quality of the available service(s) is in question. (2) Estimate unmet needs, under-utilized services and barriers preventing access to available services. (3) Determine the adequate proportion or minimum percentage to be expended as specified in Section 7312.

(1)

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(2)

Estimate unmet needs, under-utilized services and barriers preventing access to available services.

(3)

Determine the adequate proportion or minimum percentage to be expended as specified in Section 7312.

(b)

At a minimum the needs assessment conducted pursuant to (a) shall include: (1) An analysis of the Department of Finance Census Tables or data from the U.S. Census Bureau on the PSA's demographics. (2) A review of data obtained from other social service agencies that provide services to older individuals. (3) Completion and analysis of a sample survey of older individuals within the PSA aimed at identifying the following factors: (A) Age. (B) Race. (C) Ethnicity. (D) Educational background. (E) Income level. (F) Perceived needs.

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(2)

A review of data obtained from other social service agencies that provide services to older individuals.

(3)

Completion and analysis of a sample survey of older individuals within the PSA aimed at identifying the following factors: (A) Age. (B) Race. (C) Ethnicity. (D) Educational background. (E) Income level. (F) Perceived needs.

(A)

Age.

(B)

Race.

(C)

Ethnicity.

(D)

Educational background.

(E)

Income level.

(F)

Perceived needs.

(c)

Each AAA shall identify priorities for the 4-year Plan period specified in Section 7304 from which to develop goals and objectives. These priorities shall be based on the needs assessment conducted pursuant to (a) and (b), taking into consideration funding constraints, targeting mandates as specified in Section 7310, and adequate proportion/minimum percentage requirements specified in Section 7312. Goals are statements of ideal conditions that the AAA wishes to achieve through its planned efforts. Objectives are measurable statements of action to meet the goals. Objectives indicate all of the following: (1) The nature of the action. (2) The party responsible for the action. (3) How the action will be accomplished. (4) The anticipated outcome of that action. (5) How the outcome of the action will be measured. (6) The projected dates for starting and completing the action. (7) Any program development and coordination activities, as specified in Section 9400, Welfare and Institutions Code, that are associated with the objective.

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The party responsible for the action.

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How the action will be accomplished.

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The anticipated outcome of that action.

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How the outcome of the action will be measured.

(6)

The projected dates for starting and completing the action.

(7)

Any program development and coordination activities, as specified in Section 9400, Welfare and Institutions Code, that are associated with the objective.

(d)

Each AAA shall develop a Service Unit Plan as specified in Section 7316 and an annual budget as specified in Section 7318 based upon the goals and objectives identified in accordance with (c).

(e)

Each AAA shall consult with the Advisory Council established in accordance with 42 U.S.C. 3026 and Sections 9402 through 9403, Welfare and Institutions Code, throughout the development of the Area Plan.